

File No: NITANP/SMMD/TENDER/2022-23/50

Date:13.02.2023

NOTICE INVITING TENDERS

(Empanelment of Contractors/suppliers for undertaking Electrical and other allied works costing up to and including ₹ 2 lakhs)



National Institute of Technology- Andhra Pradesh,
Beside Chennai - Srikakulam Highway,
Kadakatla, Tadepalligudem, West Godavari District,
Andhra Pradesh-534101.
www.nitandhra.ac.in/main/tender

**NIT ANDHRA PRADESH
Tadepalligudem**

APPLICATION NOTICE

Empanelment of Contractors/suppliers for undertaking Electrical and other allied works costing up to and including ₹ 2 lakhs.

1. NIT Andhra Pradesh, Tadepalligudem invites sealed applications for empanelment of contractors for undertaking various works in Tadepalligudem costing up to and including Rs.2 lakhs at any one time as per Annex – 1.
2. Only those contractors who fulfill the pre-qualification criteria of the tender may apply.
3. Application forms can also be downloaded from the institute website and CPP portal.
4. The NIT Andhra Pradesh reserve the right to reject the application form which does not meet the eligibility criteria.

Pre-Bid meeting:23.02.2023 at 03.30 PM

Application may be submitted by: 06.03.2023 at 03.00 PM.

**NIT Andhra Pradesh,
Tadepalligudem.**

Annexure-I

Proforma of Application Form for Empanelment of Contractors

1. The NIT Andhra Pradesh intends to prepare a panel of reputed contractors for undertaking various works in Tadepalligudem. The empanelment shall be carried out for Electrical works/ supply based on the estimated cost and is costing up to Rs 2 lakhs.

The details of the Works are given below

S.No.	Trade	Works
1.	Electrical Works	Installation and repair of ceiling fans/electrical pump sets/motors, Maintenance of telephones and telephone wiring, EPABX, Substation, Lifts, DG sets, UPS & Batteries, Water coolers, Ros, water purifier, Split AC's, HVAC, VRF, Meggar (Cable fault finder), Street Lights, High Mask pole lights etc.

2. Intending applicants are required to furnish details about their organization, technical experience, competence and evidence of their financial standing as per the **enclosed proforma**.
3. The application form shall be signed by a person on behalf of the organization, who is duly authorized to do so.

4. Eligibility criteria for empanelment of contractors/suppliers:

- a. Bidder must be a proprietor/firm/company and Submit any CPDCL/EPDCL class III valid registration Certificate for Electrical Works.
- b. The bidder should have a valid GST Certificate.
- c. The bidder should submit relevant income tax returns for the concerned years i.e., 2020-21 & 2021-22.
- d. Bidder must have successfully completed the works pertaining to maintenance of electrical works with the conditions and value of work/purchase orders defined as under during the period of 01-04-2019 to 30-04-2022.
 - One work of maintenance of electrical works costing not less than the amount equal to Rs. 8,00,000/- (Rupees Eight Lakhs only).

OR

 - Two works of maintenance of electrical works costing not less than the amount equal to Rs.6,00,000/- (Rupees Six Lakhs only).

OR

 - Three works of maintenance of electrical works costing not less than the amount equal to Rs.4,00,000/- (Rupees Four Lakhs only).
- e. All the payments received against the claim of Work/purchase Orders at Clause (d) above should reflect in Form 26AS at later date. Else the Work/Purchase Order is treated as invalid.
- f. The bidder must have a valid PAN Card and the same should reflect in all financial statements.
- g. Each page of the tender document along with all other submitted documents must be duly signed by the Authorized signatory with Bidder's signature and seal.

5. Placement of Order:

- a. Order will be placed to the empaneled contractor who quoted the highest percentage of discount on ECV of the work.
- b. Depending upon the types of contracts/magnitude of work, the Estate DPC may divide the purchase order among more than one empaneled contractor.
- c. If two or more empaneled contractors offer the same discount on ECV, the order shall be placed to the contractor who obtained higher 'total marks' as per Evaluation Criteria. If the 'total marks' are observed to be same for two or more such empaneled contractors, Estate DPC reserves the right of exercising the choice to place the order to 'empaneled contractor' (among those, who have participated in offering) on a first come first served basis.

Selection Criteria for empanelment of contractors/suppliers:

S.No.	Particulars	Max Marks	Criteria for marks distribution		
1	Average Annual Turnover in the last 3 financial years	20	10 Lakhs to 20 Lakhs	> 20 Lakhs to 40 Lakhs	>40 Lakhs
			10 marks	15 marks	20 marks
2	Class of Registration CPDCL/EPDCL	20	Class III	Class II	Class I
			10 marks	15 marks	20 marks
3	Contractor must have successfully completed one work of maintenance	20	4 Lakhs	8 Lakhs	12 Lakhs
			10 marks	15 marks	20 marks
	Total Maximum Marks	60			

Form of Application

Officer-in-Charge

Estate Department,

NIT Andhra Pradesh,

Tadepalligudem.

Dear Sir/Madam,

Having read and understood the Empanelment Notice, General Instructions to the applicants appended to the application proforma and all other relevant information, I/we hereby apply for enlistment in the NIT Andhra Pradesh as contractor/ Supplier in the following category (ies):

S.No.	Application submitted for empanelment in Electrical works
1	

- All the information furnished is correct to the best of my/our knowledge and belief. I/We understand that if any false information is detected at a later date, any future contract made between ourselves and NIT Andhra Pradesh, Tadepalligudem on the basis of the information given by me/us will be treated as invalid by the NIT Andhra Pradesh.
- I/we agree that the decision of the NIT Andhra Pradesh in the empanelment of the contractors/suppliers shall be final and binding on me/us.

Signature _____

Name & Designation _____

Address _____

Place _____

Date _____

SEAL of the Applicant

Checklist for documents Submitted or Not Submitted

S.No.	Document	Submitted	Not Submitted
1	Formal letter requesting enlistment on official letterhead of the applicant		
2	Duly filled in & signed Application Form		
3	Trade License /certificate of incorporation/partnership deed		
4	Copy of PAN Card & other related Income Tax documents		
5	Copy of GST Registration Certificate		
6	Copies of the Audited Final Accounts for the last 2 years and a certificate issued by Chartered Accountant indicating the turnover for the last three years.		
7	Work Completion certificates, as applicable		

Signature of the applicant

Seal